

Additional guidance for completion of the form can be found at section 5 of the

SPECIFICATION DETAILS

Please answer the two questions below which will update parts five and six of the form for you.

- 1) Please enter the number of months of the project duration. _____ months
- 2) Will you require the contractor to present a paper on the results of the research at a conference or any other venue? Yes No

RESEARCH SPECIFICATION

Project:

Title:

1. BACKGROUND

2. OBJECTIVES

3. SCOPE

4. SUGGESTED WORK PROGRAMME

Empty box for suggested work programme.

5. TIMESCALE

Empty box for timescale.

6. FINAL REPORT

Empty box for final report.

7. PAYMENT

8. EVALUATION CRITERIA

NO WORK IS TO BE STARTED BEFORE THE FORMAL CONTRACT AWARD LETTER HAS BEEN RECEIVED FROM MCA AND ACCEPTED BY THE CONTRACTOR.

